

French Club

April 18, 2018

I. The name of this club shall be: French club

II. PURPOSE

1. The purpose of this club is to stimulate the interest of the French culture and language, to develop a sense of professionalism in the field of French, to increase the prestige of Siena College in foreign language, and to cultivate interest in the Francophone world.

III. MEMBERSHIP

All members of the Siena College students' community interested in French Club may be eligible. We will not discriminate.

1. Members must attend 75% of all meetings in each academic semester in order to have active membership.
2. A member may be suspended for failure to meet obligations, or for not following the Student Handbook.

IV. OFFICERS

1. The officers shall be president, vice president, secretary, treasurer and public affairs.
 - A. The president shall preside at all official meetings, decide policy subject to approval by majority of club membership, call meeting and designated time and place. The president will go to club training each semester.
 - B. The vice president shall take on the president's responsibilities if the president is not present at a meeting.
 - C. The secretary shall record the minutes of all meeting and keep record of decisions made. The Secretary will publish a report summarizing the French Club's work and activity annually.
 - D. The treasurer will be in charge if all financial items. The treasurer will request funds for club events and provide a budget for the club and its members when necessary. The treasurer will also go to club training each semester.
 - E. The public affairs officer will be in charge in advertising club events such as creating posters, digest posts, and emails.

2. ELECTIONS

- A. Officers shall hold office for one academic semester starting in the fall semester.

- B. There will be no term limits
- C. Elections will be held at the end of the spring semester and elected offices will take office the following fall semester.
- D. Any member who has achieved active membership and wishes to run for office may do so, members who have not achieved active membership cannot run for office.
- E. Election will be conducted by secret ballot.
- F. Executive Board candidates will be elected by a simple majority.
- G. Any member who has met the requirements for active membership may vote

3. If any officer wishes to resign, they must announce the resignation two weeks in advance. Any member who does not currently hold an officer position but has active membership may replace the resigning officer if a simple majority elects them to the position.

4. 2/3 of the membership must sign a petition for impeachment. If an officer is impeached, an election to replace them will take place. Any member who wishes to take the position may run but election will require a simple majority vote.

V. MEETINGS

French Club meets regularly during the academic year at a time and place designated by the President or Vice-President. There shall be no fewer than two meetings per month during the semester, scheduled by the President or Vice-President.

VI. ORGANIZATION PROCEDURES

General Procedures: The general operating rules and procedures established by Student Senate and/or the Budget Allocation Committee for all clubs/organizations shall apply.

French Club will publish a report summarizing its own work and activity annually.

Specific Procedures/ Policies: committees established and purposes, financial operations, etc.

VII. FEES AND DUES

There shall be no payment of dues by members.

VIII. ADVISOR

The French Club shall be represented by a faculty advisor, whose responsibility it is to insure the continuation of the purpose and policies of this club and to act as consultant in policy matters.

1. The French Club shall have a faculty advisor who will approve of programs and events as well as suggest programs and events. The advisor will also settle any disputes that may arise regarding the club and its members

IX. BYLAWS

1. The Bylaws will be amended by simple majority.
2. Amendments to this constitution shall be submitted in writing and signed by three members of the club. 2/3 of the club membership must approve.

X. DISSOLUTION

2/3 of the club membership must sign the petition for dissolution and submit this petition to the Student Senate. If this club is inactive for two years a new constitution must be drawn up and the normal approval procedure for any club or organization must be followed.

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XII. RATIFICATION

Constitutions are effective when ratified by the Student Senate.
Amendments are effective with the ratification of the Student Senate.

XIII. EFFECTIVE DATE

This constitution is approved by members in Spring 2018

The constitution is approved by the Student Senate 4/27/18

XIV. RENEWAL DATE

This Constitution will be reevaluated by members in Spring 2021.
Student Senate Re-approval mandatory in Spring 2021 .